



# Cleveland Air Magic Policy Privacy

## Privacy Policy

At Cleveland Air Magic (CAM), we value your privacy and are committed to protecting your personal information. This Privacy Policy outlines how we collect, use, disclose, and safeguard your information when you visit our club, participate in our activities, or access our website. By using our services, you agree to the practices described in this policy. We are committed to protecting your privacy and ensuring that your personal information is handled with care and respect.

### Personal Information that we collect

We may collect personal information that you voluntarily provide to us when you:

- Register as a member of the club
- Sign up for events or activities
- Subscribe to our newsletter or mailing list
- Contact us for inquiries or assistance
- Participate in surveys or provide feedback

This personal information may include your name, email address, phone number, date of birth, mailing address, and payment details.

### Non-Personal Information

We may also collect non-personal information about your interactions with our website and services. This may include your IP address, browser type, device information, and browsing behaviour. This information helps us understand how our website is used and improve our services.

### How we use your Information

We use the information we collect for various purposes, including:

- To manage club membership and provide member benefits
- To organize and facilitate events, competitions, and activities
- To communicate with you regarding club news, updates, and promotions
- To process payments and manage transactions
- To respond to your inquiries and provide support
- To improve our services and enhance user experience
- To comply with legal obligations and enforce our policies

Reference	CAM-MP-PP-1	Version	0.1
Created by	President – K Huston	Approved By	
Approval Date	20 <sup>th</sup> January 2025		



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## Sharing Your Information

We may share your personal information with third parties in the following circumstances:

- **Service Providers:** We may engage third-party service providers to perform functions on our behalf, such as payment processing, event management, and communication services. These providers are required to protect your information and use it only for the purposes for which it was disclosed.
- **Legal Requirements:** We may disclose your information if required by law, regulation, or legal process, or if we believe such disclosure is necessary to protect our rights, property, or the safety of our members and the public.

## Security of Your Information

We implement appropriate technical and organizational measures to safeguard your personal information against unauthorized access, loss, or misuse. These measures include encryption, access controls, and secure data storage. However, no method of transmission over the internet or electronic storage is 100% secure, and we cannot guarantee absolute security.

## Your Rights and Choices

You have certain rights regarding your personal information, including:

- **Access and Correction:** You may request access to your personal information and ask us to correct any inaccuracies.
- **Data Portability:** You may request a copy of your personal information in a structured, commonly used, and machine-readable format.
- **Deletion:** You may request the deletion of your personal information, subject to certain legal obligations and legitimate interests.
- **Opt-Out:** You may opt out of receiving communications from the club

## Cookies and Tracking Technologies

Our website may use cookies and similar tracking technologies to enhance your browsing experience and collect information about your usage patterns. You can manage your cookie preferences through your browser settings. However, disabling cookies may affect the functionality of our website.

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## Third-Party Links

Our website may contain links to third-party websites or services that are not operated by us. We are not responsible for the privacy practices of these third parties, and we encourage you to review their privacy policies before providing any personal information.

## Children's Privacy

Our services are not intended for children under the age of 16 years, and we do not knowingly collect personal information from children without parental consent. If we become aware that we have inadvertently collected information from a child, we will take steps to delete it.

## Non-Compliance

Any violations of this Privacy Policy will be subject to disciplinary action, which may include warnings, suspension, or expulsion from the club.

The severity of the disciplinary action will be determined by the club's management committee based on the nature of the violation.

## Feedback and Concerns

Cleveland Air Magic values feedback from parents and guardians. Any concerns or suggestions regarding the Privacy Policy should be directed to [president@clevelandairmagic.org](mailto:president@clevelandairmagic.org).

## Review and Amendments

This Privacy Policy will be reviewed annually by the club's Committee to ensure it remains fair, transparent, and effective. Any amendments to the policy will be communicated to members in writing and will take effect from the date specified.

## Acknowledgment

By becoming a member or participating in activities with Cleveland Air Magic, individuals acknowledge and agree to adhere to this Privacy Policy.

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