



Dropping off and collecting of children policy 2020

Policy Overview and purpose

This policy aims to ensure a safe environment is maintained for the participation of children and young people. Part of this is ensuring that children and young people are **not left alone** after training sessions, performances, rehearsals and competitions and that guidelines are in place to protect coaches, skippers and volunteers. This policy is to ensure a duty of care is established and respected by all members.

What we will do

- Make sure parent/guardians and children know the times and locations of training sessions, rehearsals, performances and competitions and when they can expect to collect their children
- Request coaches arrive before the scheduled training sessions, rehearsals, performances and competitions.
- Give coaches a register of parent/guardian emergency contact numbers to call if players are not collected on time.
- Instruct coaches to wait until the last child is collected until they leave training. If the coach is under the age of 18 it is expected another coach or a parent will wait with him/her.
- Coaches should attempt to contact the parents/guardians to remind them that they are late. If the usual club facility is to be closed, they should wait in a well-lit area adjacent to the training or playing facility.
- Training sessions, rehearsals, performances and competitions should not be concluded until the pre-arranged finish time.
- The coach should NOT transport children to their homes without the written permission of the parent or guardian.

What we require our members to do

- Parents or guardians MUST NOT leave their children at a training venue unattended by a senior coach responsible for that squad. Another parent is NOT the coach—unless you must leave, do not assume they will be responsible for your child without checking with them first.
- Please contact coach or squad parent if you are delayed or unable to attend.
- Children should NOT be dropped off or collected in the car park, or left to enter the area alone. All children are to be walked in and collected by an adult.
- Please arrive on time for pick up to ensure your child's safety.
- Inform the coach about any changes in arrangement for the collection of your child.

Non-Compliance

Parents or guardians who repeatedly leave children at Training sessions, rehearsals, performances and competitions, where the coach has to wait for them will be reported to the committee and may face disciplinary action

Cleveland Air Magic expects parents/guardians to act responsibly at all times